

MINUTES

REGULAR MEETING



FOURTH OF JULY EXECUTIVE BOARD

Wednesday, February 4, 2009
6:00 p.m.
Civic Center; Room B-8
2000 Main St
Huntington Beach, CA 92648

Staff liaison Naida Oslone called the meeting to order at 6:00 p.m.

A. ROLL CALL

Board Members: Jeff Carnival, Edward Heins, Karen Pedersen, Mary Peeples, Jon Ross, Jim Thomson (excused), Linda Vircks, Chris Young

At-Large Members: Shirley Lewis (absent), Carole Ann Wall

Event Directors: Pat Stier, Stacey Newton

Staff Liaisons: Mitch O'Brien, Naida Oslone, Carrie Sparks, Martha Werth

Others: None

B. INTRODUCTIONS/PRESENTATIONS: Huntington Beach resident Lisa Bannister introduced herself and expressed interest in volunteering for the 4th of July Executive Board.

CORRESPONDENCE: None

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Approval of the January 4, 2009 minutes, as written, was moved by Jon Ross, and seconded by Chris Young. Motion passed unanimously.

STAFF REPORTS:

Fire Department- Martha Werth detailed the aspects of the 4th of July celebration events in which the Fire Department would be involved. She noted that the main objective is to ensure public safety and that emergency vehicle access be available at all times under any circumstance. Werth added that her role with the committee is to ensure that any plans made by the Board affecting public safety are carried out in accordance with Fire Department regulations.

Jon Ross asked Werth if there was a way to determine whether material used on floats is fire-retardant, as the material does not generally state the information on it. Werth offered to research the request and provide an answer at a later date.

Police Department- Lt. Mitch O'Brien explained the Police Department's (P.D.) role associated with the 4th of July events. O'Brien stated that parade route logistics, security and clearing roads after the fireworks show were P.D.'s main concerns.

Community Services- Oslin reminded the Board that members are required to attend an ethics training course and asked to be contacted directly for scheduling. The next class is planned for March 30, 2009 from 6pm-8pm.

Oslin held a discussion on food concessions and auto contracts with regards to the 4th of July Celebration.

REVIEW OF COMMITTEE MEETINGS: Stier announced that meetings had been held with board members to discuss their individual duties and welcomed any questions or comments.

Peebles announced that sponsorship packages were finished and ready for distribution the following week. A discussion was held regarding sponsorship packages and how to attract sponsors. Newton suggested holding a drawing to ride in the parade as an incentive for \$100 sponsors.

A discussion was held regarding the pre-parade.

BUDGET REVIEW: Stier stated that she will meet with individual members regarding budget reviews.

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT - Meeting adjourned at 7:02 p.m. The next Fourth of July Executive Board meeting will be March 4, 2009 at 6:00 p.m. at the Huntington Beach Civic Center, Room B-8, 2000 Main Street, Huntington Beach, CA 92648.

Respectfully submitted by:

Carrie Sparks
Recording Secretary